

White City Garden Club, Inc. Board Meeting MINUTES

Date: Wednesday, September 29, 2021 at 7- 9 pm
Location: WCGC Zoom Pro
Regrets: Michelle

Agenda item:

1. Call to Order at 7:00 PM
2. Agenda additions: 8. f. Sask Lotteries, 8. g. Communities in Bloom, 8. h. midyear membership fees.

Motion to adopt agenda with additions: **M/S** Arlene/ Joy
CARRIED

3. Adoption of pre-circulated minutes of previous Board meeting: Motion to adopt as circulated: **M/S:** Chuck/Sandra **CARRIED**

4. Business arising:

- a. Insurance Update- Directors Liability Insurance Update- Jeff reported: he contacted a number of provincial and local clubs regarding their approach to insurance. WCGC would like to know what risk those clubs were trying to mitigate by purchasing insurance. Michelle's lawyer contact wanted to know what risk was being mitigated. **Next Steps:** Jeff to check with Saskatoon on rational for \$2 million liability insurance and what it covers. How do members feel about risk associated with volunteering for a board position? Could use an anonymous survey tool to check with members. We need to identify what risk requires the purchase of insurance, especially if it has an annual fee of \$600 to \$800. **ACTION:** Joy to write a briefing note outlining the insurance question for discussion at the next meeting. Sheryl to ask Michelle to summarize her comments from the Zoom practice gathering in Sept.

5. Budget/Financial Update-

- a. Garden Tour We Transfer expenses- received and paid? Yes
- b. Budget chairs to prepare budgets for the new season 2021/2022 - Motion to approve newly developed budget for Sept. 30/2022 Moved by Arlene/ Jeff **CARRIED**

6. Committee Updates

- Update on program chairs and program lists – Joy/Sheryl
 - a. Programming- Joy- update on 2021/2022 programming sessions and change for October. October 2021 meeting by Zoom only as alternate speaker located in Saskatoon.
 - b. Garden Tour- Sheryl – nothing further to report
 - c. Perennial Sale- On hold

2021 Board (Quorum is 4)

Past President: Joy Dobson.
President: Sheryl Britton
Vice President: Jeff Holland
Treasurer: Arlene Janzen
Secretary: Chuck Brumwell
Members at Large (MAL-Sandra Gray, Michelle Bruce, 3 position vacant

Committees (Chairs)

Programming (Roberta)
Garden tour (Joy)
Flower Beds (Roberta)
Communications- (Chuck)

- d. Flower Beds- Sandra on behalf of Roberta -
Committee has some funds that could be used if anyone has ideas. Going to increase number of plants per bed for 2022. Committee will clean up pots, and volunteers the flower beds afternoon of Oct. 6th

- e. Special Projects- On hold

7. Decision/Action items:

- a. Wine Wednesdays- Complete until 2022
- b. Volunteer Appreciation- Complete until 2022
- c. Community Gardens- Chuck update on discussion with RM. They were looking for WCGC thoughts, and had not been approached by residents. RM will park this until a future date.
- d. Update on Pergola- Sheryl RM agreed to paying \$397.50, their share of the cost of re-staining the pergola in 2021
- e. Education Sessions- Sheryl recommended and board members agreed that WCGC hold Zoom only sessions over winter months through to end of March 2022. Will revisit in spring 2022.
- f. Sask Lotteries Grant – WCGC eligible to apply to both RM and WC. Items include: software, office supplies, Christmas planters, room rental, advertising.
- g. Communities in Bloom – new category, a Saskatchewan evaluator, would visit the community to evaluate what would a Tourist find in area of forestry, heritage, landscaping, and report back and provide recommendations. How do we make quality of life better and sustainable for residents? Will propose Registration fee Action: Sandra to check with FB committee and then Arlene will contact the RM and WC about participating and that the RM & WC split the registration fees.
- h. Mid-year membership fees: Motion for calendar year ending Dec. 31, 2021, members who joined the club after Sept. 1st pay a membership fee of \$20.00. Moved Joy/Michelle **CARRIED**

8. Information items/Correspondence: -

9. Speaker Template- Wednesday, October 13, 2021- No-Till Gardening- Vanessa Young

Activity	Assigned To	Host Name
Bio and Contact Info to Secretary and Treasurer	Host	Joy
Zoom Practice Session with speaker	Host	
Introduce Speaker at Education session, moderate chats and questions and thank speaker	Host	
Create Advertising and Send Zoom invite to Members	Secretary	Chuck
Schedule Zoom	President	Sheryl
Send invite to Secretary and Host	President	Sheryl
Forward Zoom Invite to Speaker	Host	
Update Scrolling slides to play before meeting	President	Sheryl

Start meeting, give opening remarks, hand over to host for intro of speaker	President	Sheryl
Tech support as required	President	Sheryl
Purchase of Door Prize	Hospitality	Michelle
Send picture of prize to President for scrolling slides	Hospitality	Michelle
Conduct Draw using wheel of names or another draw method	Hospitality	Michelle/Sandra
Create honorarium cheque or e-transfer	Treasurer	Arlene
Send the thank you note to speaker	Host	Joy
Confirm current membership list with Vice- President and Secretary	Treasurer	Arlene
Send any necessary messages to President for inclusion in welcoming comments or scrolling slides	Committee Chairs	Programming Garden Tour Flower Beds

10. Date & location of next meeting: November 3, 2021 at 7pm via Zoom

<https://us02web.zoom.us/j/82505167917?pwd=eUlPMGRGVHA0OTF5S0syZjJWa0hrUT09>

Meeting ID: 825 0516 7917

Passcode: 703537

11. Date & location of AGM: Wednesday, November 17th.

12. Motion to adjourn by Jeff at 9:07 PM

