

White City Garden Club, Inc. Board Meeting MINUTES

Date: Wednesday, March 4, 2020

Location: Susanne's home

Regrets: Donnaleen Bowns

Agenda item:

1. Call to Order at 19:06
2. Agenda additions 6c & 7a; Approval M/S Joyce - Sheryl **CARRIED**
3. Adoption of minutes of previous Board meeting: Attached M/S Susanne - Sandra **CARRIED**
4. Business arising: Members' discounts have been confirmed and details posted on website
5. Decision items:
 - a. Monthly Financial Report approval:
 - i. **Action:** Arlene will renew WCGC's SHA Membership with J. Bantle, SHA Treasurer
 - ii. Approval of Financial Report as presented M/S Joyce /Susanne **CARRIED**
 - b. Next Education Session confirmation: March 11
 - i. Topic and Speaker: "Choosing Trees – What's Left?" by Bill Schroeder
 - ii. Speaker Host: Joy
 - iii. Greeting and Announcements: Joy
 - iv. Door: Arlene, Sheryl
 - v. Refreshments: Michelle
 - vi. Door Prize: Tree protective wrap, pruning shear set
 - vii. Next month's host and topic: Growing a Salsa Garden by Sheila Bonneteau, Host – Susanne
 - viii. New microphone switcher system has been purchased & will be used at the next meeting. Foster Martin will assist with first setup.
 - c. Recognition Policy **Action:** Sheryl will develop a new document outlining Categories, Ranges, Definitions, etc. for recognition of Volunteers, Donors and Sponsors for review at future meeting.
 - d. Financial policies and procedures – The Treasurer spoke to the need for due diligence by the Board. We need to demonstrate reasonable value, and good stewardship. After discussion, it was felt no changes were required as our current process includes:
 - i. a healthy bank balance allowing us the opportunity to offer additional programs or benefits to our membership and the community;
 - ii. approval by the membership at the AGM of the financial statements, and waiving an audit or review;
 - iii. annual budget development by the Board and monthly review of financial statements;
 - iv. receipts issued for funds received by WCGC for membership or other offers;
 - v. signed expense claims with receipts submitted for expenditures;

2020 Board (Quorum is 6)

Past President: Roberta Ekberg.

President: Joy Dobson

Vice President: Sheryl Britton

Treasurer: Arlene Janzen

Secretary: Chuck Brumwell

Members at Large (MAL): Susanne

Martin, Kelli MacDonald, Joyce

Bruce, Donnaleen Bowns, Sandra

Gray

Committees (Chairs)

Programming (Roberta)

Hospitality (Sheryl)

Garden tour (Joy)

Perennial sale (Chuck)

Flower Beds (Roberta)

Special Projects (Joy)

- vi. committee decisions for large expenditures and consideration given to best overall value, often after multiple quotes.
 - e. Additional grant applications – Sask Lotteries is now splitting their funding between White City and RM of Edenwold, and so there are now two grant application processes. Discussion around whether WCGC should apply for a second Sask Lotteries Grant from RM as well as the current one with WC, given our current eligible expenses. M/S Joyce /Roberta That WCGC not apply for a Sask Lotteries Grant from RM of Edenwold. Two abstentions **CARRIED**
 - f. Special Projects - Report Attached - In regard to potential projects for 2021, the committee presented three ideas for discussion, none of which would require significant expenditure requiring grant applications for 2021. A butterfly/bee/native garden, a group trip to a city/event, and a day camp for children or family-oriented event focused on “exploring WCGC destinations” were discussed. Feedback was provided about exploring options, such as tag teaming with other community activities.
6. Information items/Correspondence: Attached
- a. Garden Tour update – On track with planning and decided to move the date to July 18 to better align with the RHS tour and to avoid conflict with Craven and the Riders, which hinder recruitment of host gardens. Tickets are printed.
 - b. Programming – It has been a difficult year for programming, with another gap in confirmed speakers for early fall.
 - c. Garden Shed – WC has gifted a building near WC Drive flower bed for storage of WCGC equipment. The shed has been outfitted with shelving. We will have to work out access for Flowerbed committee and/or WCGC members.
7. Additions to agenda
- a. Membership – 53 paid members for 2020 to date.
8. Date & location of next meeting: April 1, Chuck’s home – 27 Woods Cres.
9. Adjourn at 20:56 **Moved** by Joyce

