

**White City Garden Club
2017 Annual General Meeting
Documentation Package**

Table of Contents:

1. 2017 WCGC AGM Agenda
2. 2016 WCGC AGM Minutes
3. 2017 WCGC Financial Statement
4. Committee Reports
 - 4.1. President's Report – presentation at the meeting
 - 4.2. Programming
 - 4.3. Hospitality
 - 4.4. Flower Beds
 - 4.5. Communications
 - 4.6. Perennial Sale
 - 4.7. Garden Tour
 - 4.8. 2017 Bus Tour
 - 4.9. Special Projects/Canada 150

**White City Garden Club Inc.
Annual General Meeting
Nov. 15, 2017 @ 7pm,
Emerald Park Ramada Hotel.**

AGENDA

1. Call to order & welcome (Quorum required=10% membership)
2. Adoption of agenda
3. Adoption of minutes of AGM Nov 16, 2016 (ATTACHED)
4. Business arising from minutes
5. President's Report
 - Committee reports (ATTACHED)
6. Treasurer's Report and Adoption of Financial Statement (ATTACHED) **Please ensure you review the Financial Statement prior to the meeting. Any questions you have will be addressed at the meeting.**
7. Election of Officers (WCGC bylaws allow 0-5 Members-at-Large)
Elections will take place for executive positions of secretary and vice president as well as up to 5 members at large. Several people have agreed to let their names stand for election and nominations will also be accepted at the meeting. If you wish to nominate someone for one of these positions please confirm they are willing to accept the nomination.
8. New Business
 - Questions from floor
9. Adjourn

*In the interest of the environment, no paper copies of the reports will be provided at the meeting. **If you would like a paper copy, please print your own.***

*After the AGM, educational presentations will be given - "FaceBook Tutorial" by Chuck Brumwell and "Champagne Basics" by Rob Dobson. **The Potluck Holiday Social will then follow at 8pm.***

Please bring an appetizer OR dessert item to share, and serving utensils for your dish.

White City Garden Club Annual General Meeting

Nov. 16, 2016 @ 7pm, Emerald Park Ramada Hotel.

Board Members Present: Roberta Ekberg, Joy Dobson, Arlene Janzen, Lorelei Hall, Maureen Wentz, Chuck Brumwell, Mavis Slack, Susanne Martin

Other Members in attendance: 19 members

MINUTES

1. Call to order 7:04 pm & welcome by President. Quorum was met with 27 members in attendance.

Motion: Adoption of the agenda for the Nov. 2016 AGM M/S Susanne Martin/Isabelle Ludwig Carried

2. Adoption of the minutes of AGM Nov 18, 2015 M/S Dennis Wentz/ Arlene Janzen Carried
3. Old Business arising from minutes
 - a) Park bench, purchased from pancake breakfast event, was placed next to the Emerald Park flower bed.
4. **Motion:** Adoption of 2016 financial statement M/S Becky Trenker/Joyce Bruce Carried
5. **Motion:** Approval to waive an audit and review of financial statement for the upcoming financial year. M/S Isabelle Ladwig/Joy Dobson carried
6. Budget for 2017 was shared with details provided to give the membership information
7. President's Report including summary of past year's activities was presented.
8. Election of Officers: Following three calls for nominations from the floor for each position, a slate of officers was presented. The 2017 Board for two year terms consists of:
 - a) Past-President: Roberta Ekberg
 - b) President: Joy Dobson has agreed to have her name stand; Susanne Martin nominated, Ron Ekberg seconded. Joy was acclaimed president.
 - c) Vice President: no nominations were received and position will remain vacant at this time.
 - d) Treasurer: Arlene Janzen agreed to have her name stand; Susanne Martin nominated, Becky Trenker seconded. Arlene was acclaimed treasurer.
 - e) Secretary: no nominations were received and position will remain vacant at this time.
 - f) MAL (bylaws allow for 0-5 positions)
 - g) Chuck Brumwell has agreed to have let his name stand; Susanne Martin nominated, Mavis Slack seconded
 - h) Donnaleen Bowns has agreed to have her name stand; Susanne Martin nominated, Arlene Janzen seconded

- i) Chuck and Donnaleen were acclaimed Members At Large.
9. New Business
- a) Roberta gave special thanks and appreciation to outgoing board members Lorelei, Mavis, Maureen, and Susanne for all their work on the board
10. A brief message from the new President was given including a request for member feedback.
11. Adjourn at 8:15pm. Arlene Janzen/Maureen Wentz
12. *Potluck Holiday Social of appetizers and desserts followed the Annual Meeting including a presentation on succulent care by Issy Ladwig and Shirley Tuttosi.*

ARLENE JANZEN, CPA, CA

PO Box 541, Stn Main

White City, Sask. S4L 5B1

Telephone: (306) 781-2754

NOTICE TO READER

On the basis of information provided by management, I have compiled the statement of financial position of White City Garden Club Inc. as at September 30, 2017 and the statements of operations for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.



Arlene Janzen, CPA, CA


White City, Sask.

November 8, 2017

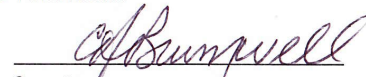
White City Garden Club Inc.
Statement of Financial Position
As at September 30, 2017
(Unaudited-see Notice to Reader)

	<u>2017</u>		<u>2016</u>	
Petty Cash	\$ 50	\$	50	
Bank balance	\$ 26,835	\$	23,108	
Accounts receivable	\$ -	\$	44	
Prepaid expense	\$ 222	\$	-	prepaid w T & S Nursery
Total	<u>\$ 27,107</u>	<u>\$</u>	<u>23,202</u>	
W.C./EP Communities in Bloom reserve	\$ 2,136	\$	-	
Retained Earnings	\$ 23,202	\$	12,333	
Current earnings	\$ 1,768	\$	10,869	
Total	<u>\$ 27,107</u>	<u>\$</u>	<u>23,202</u>	

Approved by the board:



President



Secretary

White City Garden Club Inc.
Statement of Operations
(Unaudited- see Notice to Reader)

	<u>Actuals for year</u> <u>Ending Sept 30, 2017</u>	<u>Actuals for year</u> <u>ending Sept 30, 2016</u>	<u>Budget for</u> <u>30-Sep-17</u>	<u>Budget for</u> <u>30-Sep-18</u>
Income:				
Memberships	\$ 1,595	\$ 1,380	\$ 1,725	\$ 1,595
Drop in fees-education sessions	\$ 655	\$ 290	\$ 300	\$ 500
Bus trip-Gardens tour	\$ 300	\$ 323	\$ 300	\$ 300
Toonie draw	\$ 530	\$ 430	\$ 400	\$ 500
WC Parks & Rec Board-Sask Lotteries grant	\$ 2,600	\$ 2,549	\$ 2,500	\$ 2,500
SE Connection Activity Assistance Grant	\$ -	\$ 430	\$ 450	\$ -
Garden Tour	\$ 2,180	\$ 2,160	\$ 2,800	\$ 2,500
Planters	\$ -	\$ 2,400		
Perennial Plant sale	\$ -	\$ 5,192		
RM of Edenwold-Emerald Park Garden	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Town of White City -re:gardens	<u>\$ 2,583</u>	<u>\$ 2,331</u>	<u>\$ 3,500</u>	<u>\$ 3,500</u>
Total Income	<u>\$ 12,443</u>	<u>\$ 19,484</u>	<u>\$ 13,975</u>	<u>\$ 13,395</u>

Expenses:

advertising/publicity	\$ 210	\$ 276	\$ 350	\$ 250
meeting exp-copies, name tags, printing	\$ 159	\$ 30	\$ 100	\$ 175
meeting refreshments	\$ 187	\$ 182	\$ 400	\$ 400
honorariums	\$ 1,650	\$ 630	\$ 1,700	\$ 1,320
room rental	\$ 580	\$ 458	\$ 660	\$ 666
Garden tour expenses	\$ 317	\$ 466	\$ 600	\$ 600
Christmas social	\$ 351	\$ 381	\$ 500	\$ 483
Toonie draw prize-purchases	\$ 293	\$ 114	\$ 400	\$ 400
scholarships	\$ 400	\$ 109	\$ 1,891	\$ 1,000
office supplies	\$ 65	\$ 53	\$ 150	\$ 65
Sask Hort Assoc membership & insur	\$ 110	\$ 110	\$ 110	\$ 110
Sask Hort Assoc-AGM attended by members	\$ 293	\$ 569	\$ 340	\$ 300
equipment	\$ 450	\$ -	\$ 500	\$ 750
Incorporation fees	\$ 85	\$ -	\$ 85	\$ 15
special projects	\$ 551	\$ -	\$ 1,000	\$ 1,000
Volunteer appreciation	\$ 24	\$ 130	\$ 400	\$ 150
Obelisks	\$ -	\$ 719	\$ -	\$ -
Planter expenses	\$ -	\$ 884	\$ -	\$ -
Perennial Plant sale expense	\$ -	\$ 276	\$ -	\$ -
Town of White City	\$ 2,583	\$ 2,331	\$ 3,500	\$ 3,500
Emerald Park	\$ 2,366	\$ 898	\$ 2,000	\$ 2,000
Total Expenses	\$ 10,675	\$ 8,616	\$ 14,686	\$ 13,184
Revenue over Expenses	\$ 1,768	\$ 10,869	\$ (711)	\$ 211

WCGC Committee Reports for 2017 AGM

Presidents Report –

Joy Dobson - Will be presented at the meeting.

White City Garden Club Board Members

Past President	Roberta Ekberg
President	Joy Dobson
Vice-President	Vacant
Treasurer	Arlene Janzen
Secretary	Chuck Brumwell
Members at Large (MAL)	Donnaleen Bowns

White City Garden Club Committee Chairs

Programming	Roberta Ekberg
Communications	Chuck Brumwell
Hospitality	Maureen Wentz
Garden Tour	Joy Dobson
Flower Beds	Roberta Ekberg
Bus Tour	Issy Ladwig & Shirley Tuttosi
Special Projects/Canada 150	Joy Dobson
Perennial Sale	Chuck Brumwell

Programming

Chair: Roberta Ekberg Committee members - Susanne Martin, Donnaleen Bowns, Joy Dobson

Over the past year, our club has provided a well-attended series of educational meetings for our members and guests. Our average attendance was 48, with highest of 63 and lowest attendance of 22. In addition, we provided assistance with the AGM program and social. Our speakers receive a minimum honorarium of \$100 per session, a few presenters charge more and some request travel expenses.

Our programming for 2018 has been finalized and you can pick up a program card this evening at the AGM. Cards will also be available at meetings over the year.

Topics for our 2018 season:

Jan – Creating a Fairy Garden

May – Noxious Weeds in Our Gardens

Feb – Backyard Hens – The Big Debate

June – Growing Fruit in Our Backyards

Mar – Attracting Birds to Our Yards

Sept – Keep the Garden Blooming with Bulbs

Apr – Edible Landscaping

Oct – Vertical Gardening - Climbers and Vines

We look forward to welcoming our members and guests over the coming year. We are always looking for your suggestions for topics and speakers for the next season and please don't hesitate to give us your feedback about the presentations. We are implementing an informal evaluation of each session and need your comments, positive or negative. More to come on this in the new year.

Respectfully submitted for the Programming Committee by Chair, Roberta Ekberg.

Hospitality

Chair: Maureen Wentz Committee Members: Sharon Charleson, Vivian Kumick and Carrie Hordos

I wish to extend my appreciation to committee members for all their work: Donnaleen Bowns, our Board liaison; Sharon Charleson, Vivian Kumick and Carrie Hordos. Without your commitment, we would not have refreshments at our meetings.

Thank you to members who have donated food to our meetings. Special thanks to Hordos Insurance for sponsoring refreshments for a number of our meetings.

Our "Toonie Draw" has been well supported by members & guests. Thank you to those members/speakers who have donated door prizes as well.

Our committee met October 26, 2017 to plan our portion of this year's Holiday Social. As well, we were planning for 2018. A roster was created for monthly refreshments/"Toonie Draw" purchases by committee members

We would love to have one or two more people on our Hospitality committee. Contact any committee member to volunteer. You will have fun!

Respectfully submitted by Maureen Wentz, Chairperson

Flowerbeds

Chair: Roberta Ekberg Committee Members – Mavis Slack, Becky Trenker, Dennis Mennie, Josette Teetaert, and Arlene Janzen.

The theme of our 2017 plantings was Canada 150 so red and white were the predominant colors in our flowerbeds and planters.

The RM of Edenwold assisted with the Emerald Park Road flowerbed by constructing a retaining wall to highlight the flowerbed by slanting it toward the street. The size of the bed was increased in the process to accommodate a properly scaled Canadian flag flowerbed. Thank you to Ron Ekberg for building and painting the flag frame. The bigger bed was a challenge for watering in the high winds this past spring and summer but the RM maintenance crew watered regularly to make the best of a difficult situation. We thank them for their help and have some recommendations for further improvements to this bed in the coming year.

White City, with our club's assistance, purchased 8 concrete planters last fall to add to town plantings for Canada 150. These 8 containers plus 6 composite planters our Club already had provided a good display of planters around the town. They were planted with an array of plants selected to celebrate Canada's birthday however the dry summer resulted in the hardiest of them all, the petunias, taking over most planters in spite of frequent watering by the town's maintenance people. The White City Drive bed got a new design this year with a red and white theme and black mulch. The town office bed struggled in the heat and wind and the plan will be to convert it to a shrub bed. A new shrub bed was designed and planted in Churchill Park and we are pleased with the progress in its first summer.

A big thank you to all who helped plant, weed and clean our flowerbeds and planters over the summer. We welcome your comments on what we could do differently and especially how we can schedule volunteer time to make it easiest for you to participate in the fun. And it truly is fun to get together and create a project together. Plans for next year are already underway. We welcome new members to our committee to join us, collaborate and learn. Finally, big thanks to our hardworking committee and to the White City and Emerald Park maintenance departments for their help watering over the summer.

Respectfully submitted for the committee by Roberta Ekberg, Chair.

Communication

Chair: Chuck Brumwell Committee Member: Susanne Martin

Members received regular email updates on the club's meetings, programs and other activities.

Posters were created for each monthly meeting, garden tour and Canada 150 projects and distributed to a number of local media outlets.

The WCGC website continues to be updated with current club activities, projects and useful links for the membership.

A WCGC Facebook group page was created this year. Club activities are increasingly been posted on this medium as well.

Respectfully submitted by Chuck Brumwell

Perennial sale

A perennial sale was not planned for 2017.

Garden tour

Chair: Joy Dobson Committee member: Carrie Hordos

The Garden tour had a good third year with 8 large and lovely yards on display. Advance ticket holders all received a \$5 gift card good at any Co-op gas station in western Canada when they registered at the tour booth on July 8. The Ice House offered discounts on meals to tour visitors, and refreshments were provided by Hordos Insurance. It all made for outstanding value and rave reviews. We were able to turn over \$1863 to the club.

Because of the event's success and growing reputation, we will again be offering the Love Me As I Am Garden Tour on July 14, 2018. While we already have some gardens lined up to host, we are always looking to include one you love. Pass on your recommendation to the committee and we will take it from there.

Carrie Hordos and I would also welcome one or two enthusiastic members to our committee. The time commitment – now that we are in a rhythm – is about 3-4 meetings per year that each last one cup of coffee.

Respectfully submitted by Joy Dobson, Chair

Bus tour

Committee: Issy Ladwig, Shirley Tuttosi and Sharon Kyrilchuk

The bus tour once again turned out to be a huge success with everyone enjoying their visit to the Weyburn area and the extremely hospitable Weyburn Horticultural Society members, as well as our own member Kimberly Kiel who welcomed the group to her beautiful acreage just outside of Balgonie.

The 57 passenger bus was sold out by the early part of May, and as in past years had a waiting list, which this year again filled spots vacated by last minute cancellations.

The bus ticket price remained at \$35 per person which still included lunch, but had to be increased to \$50 per person in order to cover off the cost of the catered supper meal held at the Captain's Hall, Weyburn.

Two of Weyburn's local attractions, the Heritage Village and Soo Line Museum provided guided tours for the group, as well the Heritage Village staff in conjunction with the Weyburn Horticultural Society allowed us to have the lunch on the grounds of the village site. Each of these attractions charges admission, but because the cost of the bus rental was extremely reasonable this year, we were able to cover off the cost of the admission for the complete bus group from the bus proceeds for both venues.

The Weyburn society procured several gardens within walking distance of each other for the afternoon and along with all of the beautiful older varieties of flowers growing at Heritage Village, the gardener in all of us, was happily satisfied.

The final net proceeds that were turned into the White City Garden Club were \$299.52.

Special Projects/Canada 150

Chair: Joy Dobson Committee Members: Arlene Janzen, Roberta Ekberg, and Catherine McCullum.

The special projects focus this year was on Canada 150 celebrations. We started with a seminar on how to create a stunning red and white container with Sheila Bonneteau on May 13. We also distributed sunflower growing kits to 150 young gardeners. We had great press coverage from The Star, and that helped encourage a strong community response with visible red and white planters and beds everywhere.

A hardy red maple tree was planted on Family Fun day June 10, and the Canada 150 events wrapped up with the announcement at our September meeting of the winners of the container and sunflower contests. (Carrie Hordos, Vivian Kumick, Ali Trenker, and Jayla Hagen) We came in under budget with total expenses of \$551.

Thanks to everyone on the committee – Arlene Janzen, Roberta Ekberg, and Catherine McCullum.

Respectfully submitted by Joy Dobson, Chair