

Minutes - Board Meeting



Date: Feb 8, 2024, 7-9pm

Location: Monica's home

Board (Quorum: 5) Past President: Joy Dobson President: Jeff Holland Vice President: vacant Treasurer: Monica Reinkens Secretary: vacant	Members at Large (MAL): Sandra Gray Michelle Bruce Barbara Mysko Roberta Ekberg Chuck Brumwell	Committee Chairs Programming: Joy Dobson Communications: Chuck Brumwell Hospitality: Michelle Bruce Garden/Bus Tour: Jeff Holland Perennial Sale: Chuck Brumwell Flower Beds: Roberta Ekberg
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Standing Items

1. Call to Order at 7:09 PM
2. Motion to adopt the Agenda with Additions M/S Michelle/Roberta **CARRIED**
3. Motion to adoption January 3rd, 2024, Board Minutes – M/S Monica / Roberta **CARRIED**
4. Budget / Financial Update
 - Motion to accept the to February 8/2024 as Financial Statement as presented: Monica/Michelle **CARRIED**
 - Conexus Account (possible closure) Chuck will setup email for e-transfers at Cornerstone Credit Union;
 - 2024 Budget was circulated – one addition a \$400.00 expense for materials related to the Perennial Sale. Motion to approve M/S: Monica/Barb **CARRIED**
 - Grants (RM, Town/Sask Lottery) RM Grant application is ready for submission, WC application form will be distributed in April 2024, submission by June 2024.
 - WCGC Credit Card –
 - a) Motion was passed at November 2023 Board Meeting. **Action:** Monica will arrange for one no fee Cornerstone Credit Union Mastercard in the name of WCGC and her name.
 - b) Monica presented a draft of Credit Card Guidelines for discussion. The Guidelines w, will be finalized once the CC application process is completed. .
5. Education Session -
 - Date, Topic, Speaker: Thursday, Feb 15th, Cory Confrey - Favourite Tools and Gadgets.
 - Host: Joy
 - Special Requirements: Chuck at book Zoom, Joy will get e-transfer address
 - Next Session: Michelle: Shatthi Farclausii Do/Don't Squish Me. **ACTION:** Michelle to get bio.
 - Appraise Previous Session: Rose and Vine on Flower Arranging. Very well received. Great presentation/presenter, explained key elements of a bouquet and demonstrated how they put an arrangement together.
6. Location of **Next Board Meeting: March 6th** at Joy's 5 Gemstone Pl

Decision Items

7. Secretary for Next Meeting - Barb-
8. Quorum (Majority of filled positions) – Quorum for 2023-24 will be 5.
9. Applying Drop-in Fees to Membership Cost – After discussion – only if a drop-in fee is paid, and then at that same meeting, the individual decides to join for the year.
10. February Door Prize – After discussion, in person to be eligible for the door prize draw.

11. Arlene’s Recognition – Roberta met with WC Parks Committee. WC very interested in the recognition Bench proposal. WC has shared their bench policy and list of approved trees for planting. WC representatives were receptive to the idea of establishing a WC Memorial Forest – but that would require a presentation by WCGC to the WC Council at a future date.
12. New Business
 - a) Address for WCGC – Monica will check on availability and cost for a post office box.

Information / Updates Items

13. Task Team Arlene! – To pursue recognition for Arlene. Roberta, Joy & Barb.
14. Special Project (Recipes and Tips Book, Bylaw Review) – Michelle has a 60-page draft pdf version which has been circulated. She is planning a full colour publication, but has to meet with the publisher to confirm final details.
15. Perennial Sale – Barry & Michelle will host the sale. Committee will meet in February.
16. Flower Bed – Flower bed planting will be scheduled for week after the perennial sale (May 27/28)
17. Bylaw Review. – Board members to review Bylaws for future discussion on term lengths and any other changes. **ACTION - All.**

Adjournment

18. Motion to adjourn by Monica at 8:30 PM

Appendix

Educational Sessions:	
<ul style="list-style-type: none"> • Jan 10: Flower Arranging • Feb 15: Tools & Gadgets • Mar 13: Do/Don’t Squish Me • Apr 10: Nutrition • May 8: White Gardens 	<ul style="list-style-type: none"> • Jun 12: Rain & Irrigation • Sep 11: Herbs & Tasting Fair • Oct 9: Succulents • Nov 20: AGM & Holiday Social
Board Meetings:	
<ul style="list-style-type: none"> • Jan 3, 2024; 07:00 PM • Feb 8, 2024; 07:00 PM • Mar 6, 2024; 07:00 PM • Apr 3, 2024; 07:00 PM • May 1, 2024; 07:00 PM 	<ul style="list-style-type: none"> • Jun 5, 2024; 07:00 PM • Sep 4, 2024; 07:00 PM • Oct 2, 2024; 07:00 PM • Nov 6, 2024; 07:00 PM • Nov 20, 2024 (AGM)

Education Session Task	Assigned To
Send bio and contact info to Secretary and Treasurer	Host
Create advertising	Secretary
Purchase door prize	Hospitality
Send scrolling slide messages to President	Committee Chairs
Develop scrolling slides	President

Bring update membership list	Membership
Bring meeting package (name tags, marker, etc.)	
Bring laptop, etc.	
Prepare Speaker introduce	Host
Prepare to conduct door prize draw	Hospitality
Create honorarium cheque or e-transfer	Treasurer
Prepare cheque for room rental	Treasurer
Send thank you note to speaker	Host